
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 26th February 2024** at **7.00p.m** at Randlay Community Centre.

Present

Cllr S Unwin
Cllr J Creed

Cllr H Unwin
Cllr C Turley

Cllr C Prescott

Cllr P Cranfield

In attendance

Katrina Baker
Cllr Vaughan-Hodkinson

Glyn Johnson

Liam Seabury

Stuart Fisher

AP24/0060 Welcome

The Chairman welcomed everyone to the meeting and thanked them for attending.

AP24/0061 Apologies

None

AP24/0062 Declarations of Interest

Councillor S Unwin
Councillor H Unwin
Councillor P Cranfield
Councillor Creed

FoHRV, RPS, TWC
FoHRV, RPS
FoTTP, FoHRV
FoHRV

AP24/0063 Minutes of the meeting held on 4th December 2023

It was proposed by Councillor Cranfield and seconded by Councillor Prescott that the Minutes of the meeting held on 4th December 2023 be agreed as a true record. With two abstentions, all were in favour and thus it was

RESOLVED that the Minutes be signed as a true record of the meeting.

AP24/0064 PARISH COUNCIL VEHICLE – LMT

Further to the Parish Strategy and discussions at our Climate Change Committee, the Parish Council has been in discussions with our lease provider regarding an upgrade to an electric / hybrid vehicle.

Our initial enquiries were out of the acceptable price range, even taking into consideration the environmental benefits. However, we have now been contacted with a very special offer. The current van provided will be sold in the near future and therefore we will need to enter into a new agreement with the company. As a loyal customer, for a number of years, we are being offered this upgrade for just an increase of £5.00 per week. The vehicle being offered is a Peugeot Expert and is 100% electric and slightly larger than our current model.

Purchasing a vehicle is not an option for the Parish Council due to the costs of maintenance and overheads. This special offer is only available until the end of March 2024.

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

The Chairman reminded members of our commitment to be carbon neutral by 2030 and this opportunity to upgrade will assist greatly to meet the target as well as meet our Strategy aims. We will discuss the EV charger that will be required to move forward with this proposal later in the meeting.

AP24/0065 Matters Relating to Randlay Community Centre

a Installation of Solar Panels

It was pleasing to hear that the 78 solar panels have been installed on roofs at Randlay Community Centre, as part of our commitment to be carbon neutral by 2030. Thanks were extended to Stuart for his work to liaise with the company in order to ensure that we met the needs of the Planning Authority and to produce the best outcome from our investment. Extensive time and effort had been invested and the advice received had been much appreciated. Members had an opportunity to see the results of the initial readings, especially relating to the solar production and consumption.

Members were reminded that the system chosen included an option for a battery to be installed at a later date when our statistics prove that this is best option. Until such time, the surplus will export to the Grid.

Information is available for the local residents to peruse and this will be shown on the screen in the foyer as well as on the website and social media.

b) Kitchen Worktops

The condition of the worktops in the main kitchen had been raised as a concern during a recent parish council event. An initial visit has suggested that the tiles are removed (and replaced with a splashback) and the worktops, sink and tap are replaced.

Members had an opportunity to see the poor condition of the existing facility and agreed that officers should offer a proposal, with quotations, to a future meeting for consideration.

Main Door Entry System

Keeping in mind our safeguarding policy and the possible regulations due to be announced as part of Martyn's Law, it is important to consider the safety of community buildings and their users. RCC has a door entry system which enables the doors to be propped open – but this then means that the building can be vulnerable for unauthorized access. Our current alarm system can be enhanced in order to add additional security by adding a new door entry system which works to open (or close) the door by one push of a large, easily accessible button.

Members requested further information from the Company in order that this can be considered further at the next meeting.

AP24/0066 Matters Relating to Hollinswood Neighbourhood Centre

a) Speaker and PA System

The current system was installed, as a temporary provision, around 8 years ago, when the refurbishment was completed and is now offering a poor outcome and some speakers need replacing and updating. An initial quotation of £1800 had been received. It was agreed that £2000 be allocated for such provision and that two additional quotations be obtained for members to consider at a future meeting.

RESOLVED that £2000 be allocated to the HNC budget.
--

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

AP24/067 Matters relating to Hollinswood Pavilion & Field

a) Roof and roofspace

Liam reported that the repair to the roof had been completed and that the leaks had not caused significant damage. The second phase of the roofing boards has also been completed.

b) Sound System

The new system and speakers has been installed and is already well used by SNAC.

c) Electric Charger

In order to be able to take up the offer of the parish electric vehicle, an EV charger will be required and the ideal location will be for it to be installed at The Pavilion. Our leasing company works with a partner and two quotations have been received. For a single unit on the wall of the Pavilion, a price in the region of £1200 could be expected. However, their recommendation is that two units are provided, accessible outside of the Pavilion which would offer a rapid-charge facility and be available to third-parties at a cost which would assist in off-setting the installation cost of around £2000.

We will apply for the grant which is available to us (£700) in preparation, but unfortunately, we were not successful in our application to SOS CIC.

Members will be aware that the funding for this is available in this year's budget as part of our Strategy.

The project to upgrade the Parish Vehicle in accordance with our Parish Strategy is now an affordable option and will be considered at the next Full Council meeting.

d) Solar Panels

Following the initial assessments, the roof will be suitable for a solar panel system and the trees will not have too much affect on its performance. An initial quotation including a battery, is £15,000 and would be paid back in around 12 years.

The reason why we would include a battery in this system is that the Pavilion Building will be used within our Resilience and Emergency Plan as a rest centre and therefore having power stored and available in case there is an emergency will be an advantage.

Also, in accordance with our plans for an electric vehicle, the opportunity to use our own solar power will assist to ensure we meet our targets.

We will continue to investigate funding options and bring a proposal to a future meeting.

e) Defibrillator

The Parish Council has been successful in an application to London Hearts and we are able to purchase a fully automatic defibrillator and heated cabinet for a £750.00 contribution.

Members have previously considered purchasing a defibrillator for the allotment site – this is an ideal opportunity to be able to achieve two aims.

The new equipment, in a heated cabinet, will be fitted outside of the Pavilion to enable 24 hour access. The existing internal defibrillator will be transferred to the allotments for the Spring and Summer, as it is suitable to use when heating is not required. It can be stored in the Parish Council shed and signs be available to ensure that all tenants know how to access it. It was proposed by Councillor H Unwin, seconded by Councillor S Unwin and all were in favour that we

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

RECOMMEND to Full Council, the payment of £750 as 50% of the total cost of a new defibrillator and heated cabinet.

AP24/0068 Randlay Allotments

Glyn, as Allotment Manager, reported that there are currently 3 vacant plots which have initially been offered to four names from the waiting list, on a first-come basis.

There are 18 tenants still to pay and reminder emails and letters will be sent before the end of the month.

It was pleasing to hear of the offer of a defibrillator for the allotment site which had previously been identified as a future project.

AP24/0069 Outdoor Gym Experiences

a) Street Art- Fitness Trail

The trail at Randlay is very popular and well used.

It was agreed that a quotation should be obtained for a second scheme on the path between the Pavilion Field and the School Fence on the way to the Valley Underpass. A request was received that the 'feet' be adult size. The funding is available from the Chairman's Charity. The Chairman and Liam will discuss the design and report back to the Committee.

b) Bootcamp

Information has been obtained that an instructor can be available for between £20 and £30 per session.

A grant application has been submitted for £500 to offer a weekly session for six months, these would be on a Saturday morning and open to everyone who wishes to attend. The instructor can also offer 'train the trainer' tuition too.

AP24/0070 Speed Indicator Device

The Clerk explained that as part of work with the Safer Stronger Community Officers, an additional site has been identified where a SID will be beneficial. This is close to the Parish Island and will assist pedestrians wishing to cross the road near to the junction. We are awaiting a decision on the funding for the installation of the socket.

It was also agreed that we could ask TIC to contribute towards the cost of an additional SID to enable this to be a more permanent site, with a solar panel, rather than battery.

AP24/0071 Other Matters

a) Grab Bags

As part of our Emergency Plan, three Grab Bags will be created, with all relevant information and Councillors will be asked to keep these at home, and pass to another member if they are to be away from home for any period of time.

b) Garden Scheme

We currently have 30 addresses included and we will commence the programme at the end of March, depending on the weather conditions.

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CiLCA

AP24/0072 Date of the next meeting

29th April 2024

7pm

Council Chamber

There being no further business, the Chairman closed the meeting at 8.20pm thanking all the Members for the important contributions to a successful meeting.

Signed Date